Contents

Foreword		ix
Acknowledgments		xii
Introduction	: Who Is This Book For?	xiii
CHAPTER 1	Basics of the Foreign Corrupt Practices Act	1
CHAPTER 2	What's the Big Deal? Billion-Dollar Fines and Jail Time	23
CHAPTER 3	You Do More with the Government Than You Think	37
CHAPTER 4	Know Your Customers and Suppliers: The Dangers of State-Owned Entities	61
CHAPTER 5	Guess Who's Coming to Dinner? The Dangers of Meals and Entertainment	79
CHAPTER 6	Ensuring That Business Trips Really Are for Business	93
CHAPTER 7	Gifts That Give Back	107
CHAPTER 8	Know Your Agents and Consultants	121

		Contents
CHAPTER 9	So What <i>Can</i> You Do? Facilitating Payments and Other Exceptions	145
CHAPTER 10	Keeping Good Records and Maintaining Good Procedures	161
CHAPTER 11	Are You Buying a Problem? Due Diligence in Acquisitions and Government Contracts	183
CHAPTER 12	Time Off for Good Behavior: Why Compliance Matters	195
APPENDIX 1	Anti-Bribery, Record-Keeping, and Internal Controls Provisions of the Foreign Corrupt Practices Act	
APPENDIX 2	Relevant Provisions of the Principles of Federal Prosecution of Eusiness Organizations	241
APPENDIX 3	Excerpts from the Federal Sentencing Guidelines Manual	245
About the Au	thor	<i>26</i> 7
Index	Mark .	269