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## Step One

### How to Start a

Where do I start? How do I proceed, especially for those conducting due diligence for the first time.

To provide you with a clear picture of the process, the first step is to identify the team that may comprise of:

- |     |  |
|-----|--|
| (a) | merchant banker;                               |
| (b) | independent advisor;                           |
| (c) | valuation expert in the industry;              |
| (d) | expert valuer to give you an independent view; |
| (e) | reporting accountants;                         |
| (f) | legal counsels;                                |
| (g) | foreign counsels; and                          |
| (h) | key decision makers of the target company.     |

Upon forming your due diligence working programme in place, you need to ensure all participating members are on the same page.

The work programme is designed to ensure the exercise of responsibilities to each party involved in the due diligence inquiry and allows the exercise of responsibilities to each party member will be responsible for the information made, to ensure the information is accurate. One of the main objectives is to ascertain the materiality limits of the due diligence inquiry. The main focus is returned particularly on materiality.